



King's Way Assembly of God, Inc.

dba King's Way Church

dba Eagle River Christian School

dba King's Way Gym

COVID-19 RESPONSE

Mitigation Plan

(Approved 5/7/2020)

(Amended 5/9/2020)

In the interest of public safety and the wellbeing of our members, adherents, and clients, King's Way is implementing the following mitigation plan to address the re-opening of our facilities during the COVID-19 pandemic.

King's Way Church: Per the guidelines from the State of Alaska and the Municipality of Anchorage regarding "Religious Gatherings" as updated for Phase 2, activities with groups of 50 or less persons may resume on site subject to the following provisions. Staff may resume work on-site as necessary but are encouraged to continue working from home as much as possible until state and municipal restrictions are eased or lifted.

- A copy of this mitigation plan will be posted on the bulletin board at the church office entrance and the school entrance and on the church website.
- Signage will be posted on active entry doors stating the following:
 - King's Way has adopted a COVID-19 Mitigation Plan accessible on our website www.kingswaychurch-alaska.org or at the church or school offices.
 - ANY person having symptoms consistent with COVID-19 or who has had a fever in the past 72 hours is not permitted to enter the facility.
 - IF you feel ill or have been ill or have traveled outside of the State of Alaska in the past two weeks, please DO NOT ENTER but RETURN HOME.
 - ALL persons entering the facilities for activities (except those leading or serving on the platform) are strongly encouraged to wear face coverings.
 - ALL persons entering the facilities for activities must observe social distancing of 6 feet between themselves and persons from other households.
 - Please use the hand-sanitizer provided and observe other signage and instructions while on-site.
- Additional procedures:
 - Disposable or cloth face coverings will be made available at active entrances for those who may not have one and wish to use one.
 - Hand-sanitizer will be placed at each active entrance and in common areas with signage encouraging its use.

- ANY person leading by projecting their voice or singing must observe social distancing of 10 feet between themselves and persons from other households while leading.
- Children will remain with their families during worship events until such time as children's ministries/classes may be safely resumed.
- Signage will be placed in the restrooms encouraging hand-washing.
- All equipment used must be sanitized at the conclusion of the event.
- Sanitization of touch-point surfaces (e.g. door handles and knobs, kiosks, counter tops) in common areas and restrooms must be performed hourly during activities when guests are present and at the end of the activity.
- Staff and volunteers must log and certify self-screening on arrival for each event they will serve at. (No symptoms consistent with COVID-19, no fever for past 72 hours, not feeling ill presently or having been ill or traveled outside of AK for the past 14 days.) Log will be maintained in the church office.
- Sanitization of the office equipment and office work spaces must be conducted daily at the end of the work day and occasionally as appropriate if there have been visitors in the office area.
- If an offering is to be collected, a receptacle will be placed in a common area and monitored by a staff member or volunteer. Attendees may place their offering in the receptacle. The staff member or volunteer (wearing gloves) will deliver the receptacle to the church office. Gloves should be worn while counting and preparing deposits of cash offerings.
- If Holy Communion will be observed, individual pre-packaged communion elements will be distributed to attendees by appointed staff members or volunteers wearing gloves.
- If a staff member, volunteer, or patron becomes ill while on-site, they should be directed to return home immediately.
- If it is confirmed that an individual infected with COVID-19 has visited the facility, we will notify and cooperate with local and state health officials and may temporarily suspend activities if necessary. Additional sanitization precautions will be taken and individuals who may have been exposed will be notified.
- These procedures may be amended or modified in keeping with current state or municipal guidelines.



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Eagle River Christian School: This mitigation plan is accessible on the school's website www.eagleriverchristianschool.com and in the school office and will be provided to all school staff along with training and instruction.

2019-2020 Academic Year--Per the mandate from the State of Alaska, educational activities will remain online only for the rest of the 2019-2020 regular academic year. School staff are encouraged to work from home and by video conferencing as much as possible. Staff members may enter the school and their classrooms as needed but must observe social distancing of 6 feet between themselves and persons from other households. Any staff member having symptoms consistent with COVID-19 or who has had a fever in the past 72 hours is not permitted to enter the facility. In addition, any staff member who may feel ill or have been ill or have traveled outside of the State of Alaska in the preceding two weeks should not enter the facility.

Summer Program / Before & After Care—Per the guidelines from the State of Alaska regarding "Childcare and Day Camps" issued 4/23/2020, Eagle River Christian School will be offering a summer program subject to the following provisions.

- Capacity:
 - Class size will be limited to no more than ten per group (not including staff).
 - Multiple classes may be conducted simultaneously, as long as the groups are kept apart at all times and no mixing between groups occurs, including staff. Each class should have separate eating areas, recreation space, and restroom facilities.
 - Students who have recently traveled out-of-state, will require affirmation from the parent or guardian that the child has abided by the 14-day quarantine requirement prior to participation after returning to our community.
- Social Distancing:
 - Classes must be static, that is, no mixing of children between groups.

- Class size must be no more than ten children.
- Social distancing should be encouraged whenever possible with an understanding on limitations in social distancing in young children.
- Visitors and activities (such as field trips) involving other groups are prohibited.
- Health guidelines must be explained to all children in an age-appropriate manner.
- Adequate supplies must be provided for the number of children in each group to minimize sharing of high-touch materials to the greatest extent possible (e.g. art supplies). Materials should be assigned to a single child. If there are not enough high-touch materials for each child, materials must be disinfected between uses and children must wash their hands before and after using shared supplies.
- Activities which require projection of voice or physical exertion must only take place outdoors, with a minimum of ten feet between each person, with an understanding on limitations in social distancing in young children. Playground equipment may NOT be used until restrictions are modified or lifted.
- Hygiene Protocols:
 - School staff must clean and disinfect frequently touched surfaces on an hourly basis. This includes tables, doorknobs, light switches, countertops, handles, sinks, faucets, and toys.
 - An adequate supply of disinfectant, hand sanitizer, and paper towels must be maintained. Any potential shortage should be reported to the office.
 - Staff must wash hands frequently using hot water, if possible, with soap. Handwashing must occur before and after food preparation, assisting a child with eating, and changing diapers. If soap and water are not readily available, hand sanitizer with at least 60 percent alcohol may be used.
 - Staff should require frequent handwashing or use of hand sanitizer by the children. This includes upon entry into the facility, before and after an activity, and at a minimum, on an hourly basis.
- Cleaning and Disinfecting:
 - Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly.
 - If an active staff member is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical.
 - CDC protocols can be found on line at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>.
- Staffing/Operations:
 - Cloth face coverings must be worn by all staff. Face coverings may be removed for a short time when necessary, such as when playing a musical instrument, but must be worn at all other times.

- Cloth face coverings are prohibited on babies and children under the age of two because of the danger of suffocation, but cloth face coverings should be encouraged with older children.
- Staff must supervise young children when using hand sanitizer.
- Staff must communicate to parents or guardians the importance of keeping children home when they are sick. No child may return to the facility within 72 hours after last having a fever.
- Staff must screen every child daily upon arrival. If a touchless thermometer is available, staff will conduct temperature checks.
- Snacks will be eaten in classrooms. Lunches will be eaten in the cafeteria in shifts. The dining area will be cleaned at the beginning of each day, between each meal shift, and at the end of the day. No food will be prepared on site. Sack lunches will be required.
- Staff must teach and model social distancing, creating space, and avoiding unnecessary touching, in an age-appropriate manner.
- Staff will participate in pre-shift screening and a staff screening log will be maintained.
- No staff displaying symptoms of COVID-19 will provide services to children. Symptomatic or ill staff may not report to work.
- No staff member may report to the work within 72 hours of exhibiting a fever.
- Any staff member who has been ill must receive clearance from the principal before returning to work.
- Other considerations
 - Any person in a high-risk population is encouraged to stay home, not work in childcare settings, and avoid entering for drop off or pick up.
 - Effort will be made to stagger arrival and drop off times and to limit direct contact with parents, guardians, or family members as much as possible.

2020-2021 Academic Year—Eagle River Christian School is planning and preparing to begin a new academic year in August 2020. The aforementioned provisions will continue to govern our activities until such time as state and municipal guidelines are updated. We will be monitoring those updates as we continue to develop our school plan for the coming year.



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King's Way Gym: The gym may be opened for use by the ministries of our church, by ERCS, and by our clients subject to guidelines as established and updated by the State of Alaska and the Municipality of Anchorage. The following provisions must be observed.

- A copy of this mitigation plan will be posted on the bulletin board in the gym entry foyer and on the church website.
- Signage will be posted on active entry doors stating the following:
 - King's Way has adopted a COVID-19 Mitigation Plan accessible on our website www.kingswaychurch-alaska.org or at the church or gym bulletin board.
 - ANY person having symptoms consistent with COVID-19 or who has had a fever in the past 72 hours is not permitted to enter the facility.
 - ANY person who has knowingly been in contact with a suspected positive case of COVID-19 within the past 14 days is not permitted to enter the facility.
 - IF you feel ill or have been ill or have traveled outside of the State of Alaska in the past two weeks, please DO NOT ENTER -- RETURN HOME.
 - IF you have traveled outside the State of Alaska, you must self-quarantine for 14 days prior to entering this facility.
 - ALL persons entering the facility for activities are encouraged to wear face coverings.
 - Please use the hand-sanitizer provided and observe other signage and instructions while on-site.
 - Patrons should observe social distancing of 10 ft between persons from different households during physical activity and 6 ft otherwise.
- Additional procedures:
 - Hand-sanitizer will be placed in the entry foyer with signage encouraging its use.
 - Signage will be placed in the restrooms encouraging hand-washing.
 - All equipment used must be sanitized at the conclusion of the activity.

- Sanitization of touch-point surfaces (e.g. door handles and knobs, counter tops) in common areas must be performed hourly during activities.
- Cleaning and sanitization of restrooms must be conducted hourly during activities.
- The water fountain will be turned off and inoperable until such time as restrictions can be safely lightened. Personal water bottles are encouraged.
- Sanitization supplies will be provided. A surcharge will be added to client contracts to cover the cost of cleaning supplies for appropriate sanitization.
- Clients (coaches/organization leaders) must acknowledge in the contract their responsibility to screen their staff and participants on arrival for each session and to ensure proper sanitization is carried out.
- A record of participants at each event must be maintained for 30 days. Record should include first and last name and a telephone number for each participant.
- A log-book will be maintained and signed by each client at each session certifying that screening and sanitization were carried out.
- If it is confirmed that an individual infected with COVID-19 has visited the facility, we will notify and cooperate with local and state health officials and may temporarily suspend activities if necessary. Additional sanitization precautions will be taken and individuals who may have been exposed will be notified.
- These procedures may be amended or modified in keeping with current state or municipal guidelines.